



**SIPA Board of Directors
Minutes of Meeting
September 5, 2024
12:00 p.m. to 1:30 p.m.
Virtual meeting**

1. Call to Order

Chair Tony Gherardini called the meeting to order via web conferencing at 12:04 p.m.

Ernesto Chavez, David Edinger, Tony Gherardini, Chris Beall on behalf of Secretary of State Jena Griswold, Jason Harris as designee for Colorado Judicial Branch, Danielle Morrill, Samuel Taussig, Representative Brianna Titone, and Representative Ron Weinberg were all in attendance at roll call. Senator Mark Baisley, Mark Ferrandino, and Jesse Marks as designee for Maria De Cambra arrived post roll call.

Heidi Humphreys, Hannah Parsons, and Senator Kevin Priola were excused.

With 9 members in attendance at roll call, a quorum was established.

2. Meeting Business

Approval of Agenda

- Ernesto Chavez moved to approve the meeting agenda. The motion was seconded by David Edinger. The motion was approved unanimously.

Approval of August 1, 2024 Board Meeting Minutes

- Representative Ron Weinberg moved to approve the minutes of the Board of Directors meeting held on August 1, 2024. The motion was seconded by Representative Brianna Titone. The motion was approved unanimously.

3. Executive Overview - Ajay Bagal

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview. The board meeting will include a presentation by Tyler Technologies, recommendations of GovGrants applications for award, a MyBizColorado update, an update on SIPA's upcoming User Conference, and a SIPA financial update.

4. Tyler Technology Platform Accessibility Project Update

Drew Levanway, Account Director at Tyler Colorado was joined by Brian Anderson, Chief Technology Officer at Tyler Technologies, and Jerrod Roth, SIPA's Chief Technology Officer, to provide an update on the Tyler Technologies platform

accessibility initiative. A copy of the presentation and supporting documents have been placed in the Board Dropbox.

Mr. Roth introduced the Tyler team and mentioned that future updates will occur on a quarterly basis.

Mr. Levanway led the update on the activities that have been completed since the last board meeting, the activities that are planned to occur between the board meeting and the next update, the risks and issues that have arisen, and Tyler's compliance plans.

The Colorado CMS Accessibility project is considered completed. Major accomplishments include the delivery of Tyler's Voluntary Product Accessibility Template (VPAT) for the Colorado.gov CMS platform to SIPA. Tyler continues to present monthly updates to the Governor's Office of Information Technology, Technology Accessibility Program (TAP) team. All phases of the project are now complete. Tyler will continue to optimize solutions for accessibility issues identified from automated scans, manual scans, and user findings and move them into production.

Mr. Levenway walked the Board through the VPAT findings. Level Access, an independent third-party, provided a Colorado CMS Drupal Component Library VPAT. Moving forward, Tyler intends to update the VPAT on an annual basis, unless major changes warrant more frequency. The VPAT will be published on Colorado.gov on the CMS Training website cms.colorado.gov. Tyler will also make continued efforts toward compliance, which include remediation across all Tyler Colorado Services, customer assistance if needed to demonstrate good faith progress pursuant to the accessibility rules, and collaboration with accessibility stakeholders and others on future accessibility needs.

5. GovGrants Committee Recommendations

Noah Kaplan, SIPA's DGS Grant Program Director, and SIPA Board member and Vice-Chair Ernesto Chavez presented the GovGrants Program Award Recommendations. A copy of the presentation and supporting documents have been placed in the Board Dropbox.

Mr. Kaplan gave a brief overview of the GovGrants program, which is SIPA's newest grant program. This program is available to all eligible government entities statewide. The program is designed to deliver innovation in digital government services in Colorado. The SIPA Board approved the program in December 2023. The application process opened with applications due in June 2024.

The committee was introduced by its chair, Ernesto Chavez. Other committee members are: David Edinger, Jason Harris, Jesse Marks, and Sam Taussig. The committee met and selected grant applications to recommend for award in August 2024.

Grant applications were evaluated on the following criteria: a connection to the SIPA mission, theory of change/research or evidentiary support, innovation,

implementation capacity, relationship of the project size to its potential impact, and the Governor's priority issue areas/benefits to underserved communities.

Nearly 50 applications were submitted by a variety of types of Colorado governments from across the state, requesting over \$20 million.

The committee recommends awarding 30 grant applications, with individual award amounts ranging from \$25,000 to \$1.4 million. The program has nearly \$10 million in available funding, of which the committee recommends awarding over \$9.6 million.

Jesse Marks moved to approve the GovGrants Committee's recommendation to award 30 identified grant applications. The motion was seconded by Sam Taussig. The motion was approved unanimously.

6. MyBizColorado UI/UX/Accessibility Update

Jerrold Roth, SIPA's Chief Technology Officer, presented an update on the review of MyBizColorado application for usability and accessibility. A copy of the presentation has been placed in the Board Dropbox.

Mr. Roth provided a brief background of MyBizColorado, which was created in 2018 to replace Colorado Business Express. This application is currently maintained by Tyler Technologies and is hosted in the Governor's Office of Information Technology GCP instance.

Cornflower Labs, LLC conducted this project for SIPA. They identified opportunities to improve the application for user experience, user interface, and accessibility. The overall project was split into four different sprints and was completed in August 2024. Cornflower Labs identified 31 accessibility issues, the majority of which require minor work to reach compliance. More than 97 usability issues were identified with a range of severity. Based on these findings, Tyler Colorado will provide a roadmap to address the identified issues. The findings will also be shared with the MyBizColorado Steering Committee.

7. User Conference Update

Beth Justice, SIPA's Sales and Marketing Director, provided an update on this year's User Conference. A copy of the presentation has been placed in the Board Dropbox.

This year's User Conference is being held on Monday, September 23rd from 8:00 a.m. to 4:45 p.m. at Coors Field. The day will consist of a number of breakout sessions, a keynote speaker, and a lunch program to include the presentation of grant awards. Representatives from all Colorado governments are welcome to attend. Registration for this free event is still open for anyone interested in attending. All board members are invited and encouraged to attend.

8. SIPA Board Dashboard Presentation

Ajay Bagal, SIPA's Executive Director, and Derek Martinez, SIPA's Director of Financial Operations, presented the SIPA Board Dashboard. A copy of the presentation has been placed in the Board Dropbox.

Mr. Martinez provided a financial overview, including the current health assessment. Steady growth continues in the revenue derived from software as a service and professional services sales.

Director Bagal reminded the board of SIPA's website redesign, SIPA's ongoing financial audit, and the upcoming Finance & Contracts Committee meeting in October.

9. Adjournment

There being no other business, the meeting was adjourned at 1:12 p.m.