



**SIPA Board of Directors  
Minutes of Meeting  
May 2, 2024  
12:00 p.m. to 1:30 p.m.  
Virtual meeting**

**1. Call to Order**

Vice Chair Tony Gherardini called the meeting to order via web conferencing at 12:04 p.m.

Chris Beall, David Edinger, Tony Gherardini, Jason Harris, Heidi Humphreys, Jesse Marks (arriving at 12:23 p.m.) Danielle Morrill, Hannah Parsons, and Samuel Taussig were all in attendance.

Senator Mark Baisley, Ernesto Chavez, Mark Ferrandino, Senator Kevin Priola, Representative Brianna Titone, and Representative Ron Weinberg were excused.

With 8 members in attendance at roll call, a quorum was established.

**1. Meeting Business**

Approval of Agenda

- Chris Beall moved to approve the meeting agenda. Jason Harris seconded the motion. The motion was approved unanimously.

Approval of April 4, 2024 Board Meeting Minutes

- Hannah Parsons moved to approve the minutes of the Board of Directors meeting on April 4, 2024. Danielle Morrill seconded the motion. The motion was approved unanimously.

**2. Executive Overview - Ajay Bagal**

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview, which included highlights from recent news publications regarding the SIPA Accessibility Grant for Local Governments and the SIPA GovGrants, the upcoming regional workshop, SIPA's presence at various conferences, and leveraging SIPA's website to extend the reach to Colorado governments. Director Bagal provided an overview of the meeting agenda.

### **3. Tyler Technology Platform Accessibility Project Update**

Drew Levanway, Account Director of Tyler Technologies was joined by Brian Anderson, Chief Technology Officer of Tyler Technologies and Jerrod Roth, SIPA's Chief Technology Officer to provide an update on the Tyler Technologies platform accessibility initiative. A copy of the presentation has been placed in the Board Dropbox.

Mr. Levanway provided an update on the activities that have been completed since the last update, the activities that are planned to occur between the board meeting and the next update, the risks and issues that have arisen, and Tyler Technologies compliance plans.

The Colorado CMS Accessibility project is currently in Phase 3 - Compliance Updates and Phase 5 - Training. The overall project is 68% complete. Major accomplishments include accessibility code change recommendations for module updates provided by Slalom, and installation of Navigation and Calendars modules in the development environment for testing. Level Access Accessibility training was conducted with 100 participants.

The overall schedule is progressing and on track.

### **4. Customer Engagement Update**

Duane Tucker, SIPA's Customer Success Director, presented an update on the customer experience. A copy of the presentation has been placed in the Board Dropbox.

Mr. Tucker showed the growth of SIPA's engagement with customers from FY24 to FY25 (July - March). Contracts have increased by 107%, new services for existing customers are up 30%, and SIPA has 27 new customers.

The first in a series of Regional Workshops is scheduled for May 9. These workshops are designed to support local government and educational customers.

SIPA expects continued growth among all types of Colorado governments.

### **5. SIPA Grant Programs**

Dr. Catherine Kunst, SIPA's Chief Operating Officer updated the Board on the three grant opportunities SIPA offers.

The application period is open for SIPA's three grant programs, which are the SIPA Micro Grant Program, the Accessibility Grants for Local Governments, and the SIPA GovGrants Program.

With regard to the Accessibility Grant Program, of the 5,000 CommonLook Suite Licenses and Training available through SIPA's partnership with Allyant, 2,300 have been awarded through April 25, 2024. Most have been given to municipalities (38%). Special districts have received 29% of those awards, counties have received

25%, and the remaining 8% have gone to state agencies. SIPA continues to process additional requests for licenses weekly. Allyant will be providing training to those awarded and has hired a Colorado based Customer Success employee to support the grant awards. While the Accessibility Grant Program was initially intended for local governments, SIPA has opened the application process up to state agencies as well. Any unused licenses will be returned to the pool of available licenses to be allocated to other Colorado governments.

## **6. SIPA Board Dashboard Presentation**

Ajay Bagal, SIPA's Executive Director, and Derek Martinez, SIPA's Director of Financial Operations presented the SIPA Dashboard. A copy of the presentation has been placed on Board Dropbox.

Mr. Martinez provided the top ten payment applications, showing transaction volume being below last year's, which is the result of the last days of March falling on both a weekend and holiday. Looking at the first five days of April, transaction volume is higher than last year's. Accounts Receivable are at a mostly current state.

Director Bagal reminded the Board of several items, including the various grant programs and application periods, the upcoming Finance Committee Meeting to review the Business Plan and Budget, the SIPA website redesign project, and the upcoming election of Board officers.

## **7. Adjournment**

There being no other business, the meeting was adjourned at 12:53 p.m.