



**SIPA Board of Directors
Minutes of Meeting
March 6, 2025
12:00 p.m. to 1:30 p.m.
Virtual meeting**

1. Call to Order

Chair Tony Gherardini called the meeting to order via web conferencing at 12:02 p.m.

Ernesto Chavez, David Edinger, Tony Gherardini, Jason Harris as designee for Colorado Judicial Branch, Heidi Humphreys, Danielle Morrill, Representative Amy Paschal, Samuel Taussig, and Representative Ron Weinberg were present at roll call.

Senator Mark Baisley, Mark Ferrandino, Chris Beall on behalf of Secretary of State Jena Griswold, and Senator Kevin Priola were excused.

Hannah Parsons and Jesse Marks as designee for Maria De Cambra arrived post roll call.

With 9 members in attendance at roll call, a quorum was established.

2. Meeting Business

Approval of Agenda

- David Edinger moved to approve the meeting agenda. Samuel Taussig seconded the motion. The motion was approved unanimously.

Approval of February 6, 2025 Board Meeting Minutes

- David Edinger moved to approve the minutes of the Board of Directors meeting held on February 6, 2025. Samuel Taussig seconded the motion. The motion was approved unanimously.

3. Executive Overview - Ajay Bagal

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview.

Director Bagal welcomed Representative Amy Paschal as the newest Board Member, replacing Representative Brianna Titone. Director Bagal also thanked Representative Brianna Titone for her service on the SIPA Board of Directors. Chair Gherardini expressed appreciation for Representative Titone's support of SIPA throughout her tenure.

Director Bagal introduced SIPA's Accessibility Specialist, Josh Schroder, highlighting his

expertise in the area of accessibility. Director Bagal also mentioned that 94 GovGrant applications were submitted. Lastly, Director Bagal updated the Board on the regularly scheduled meetings between SIPA, Tyler Technologies, and Colorado Digital Services.

4. Tyler Accessibility Update

Jerrod Roth, SIPA's Chief Technology Officer and Drew Levanway, Tyler Colorado's Account Director provided an update on Tyler Technologies Accessibility Initiatives. A copy of the presentation has been placed in the Board Dropbox.

Mr. Roth provided a brief summary on the background of the overall updates, which changed from a monthly cadence to a quarterly cadence in December 2024.

Mr. Levanway provided Tyler Technologies' update. There have been three major updates since the last update. First, Tyler Technologies implemented an Impact over Findings Approach. This approach prioritizes the impact to a person with disabilities, looks at the most utilized content, and identifies blockers like a specific dynamic search on one website. With this approach, the overall tickets decreased and new tickets are aligned with known issues. Second, Tyler Technologies is collaborating with SIPA's Accessibility Specialist, Josh Schroder, to identify a holistic accessibility review and categorization, engaging with SIPA in both site-related and platform-wide modifications, and making code recommendations for scalable accessibility. Lastly, Tyler Technologies is generating additional VPATs for their services.

Tyler Technologies continued compliance efforts include publishing VPATs on the Colorado.gov and CMS Training Site for Colorado.gov sites, regular reporting to SIPA with ongoing findings, continued accessibility work with stakeholders, and regular updates to the SIPA Board of Directors.

5. Executive Director Performance Evaluation

Pursuant to Colorado Revised Statutes § 24-6-402 (4)(b), (c), and (f), Chair Tony Gherardini moved that the Board of Directors move into executive session to discuss with SIPA's legal counsel personnel matters related to the Executive Director's evaluation and compensation. The motion was seconded by Ernesto Chavez. The motion was approved unanimously.

6. Legal Update

Pursuant to Colorado Revised Statutes § 24-6-402 (4)(b), Chair Tony Gherardini moved that the Board of Directors move into executive session to discuss with SIPA's legal counsel confidential legal matters. The motion was seconded by Danielle Morrill. The motion was approved unanimously.

The Board entered Executive Session at 12:30 p.m. The public meeting resumed at 12:45 p.m.

Upon returning to public meeting, Hannah Parsons moved that the Board give the SIPA Board chair the ability to adjust Director Bagal's salary based on the discussion in Executive Session. Ernesto Chavez seconded the motion. The motion was approved unanimously.

7. GovGrants Update

Noah Kaplan, SIPA's DGS Grant Program Director provided an update on the GovGrants Program. A copy of the presentation has been placed in the Board Dropbox.

Mr. Kaplan indicated that there has been a lot of growth of the GovGrants program. In the first cycle, there were 46 applications totalling \$21 million requested. This round produced 86 eligible applications requesting nearly \$38 million. Mr. Kaplan's initial review of the applications will be completed soon; he will then provide that information to the Board committee, so that they can begin reviewing the entire pool of applications. Once the committee has completed its review, recommendations for award will be forthcoming at an upcoming Board meeting. SIPA plans to reopen the application process in July 2025 for its third round of GovGrants.

8. SIPA Board Dashboard

Ajay Bagal, SIPA's Executive Director, and Derek Martinez, SIPA's Director of Financial Operations presented the SIPA Dashboard. A copy of the presentation has been placed in the Board Dropbox.

Mr. Martinez provided a financial update. SIPA's revenue growth remains strong. Payment processing transactions had a year over year decrease of 3.74% for the month of January. Accounts Receivable are current and in good standing. Operating expenses remain below budget.

Director Bagal provided an update on next steps. The next Board meeting is April 3, 2025. SIPA has been working on its strategy regarding Colorado.gov, which will be presented at the April Board meeting. SIPA is conducting its CISP compliance review with Tyler Technologies. The Finance and Contracts Committee will meet in mid-May 2025.

9. Adjournment

There being no other business, the meeting was adjourned at 12:59 p.m.