



**SIPA Board of Directors
Minutes of Meeting
June 6, 2025
12:00 p.m. to 1:30 p.m.
Virtual meeting**

1. Call to Order

Chair Tony Gherardini called the meeting to order via web conferencing at 12:01 p.m.

Ernesto Chavez, David Edinger, Mark Ferrandino, Tony Gherardini, Deputy Secretary of State Andrew Kline on behalf of Secretary of State Jena Griswold, Jason Harris as designee for Colorado Judicial Branch, Heidi Humphreys, Jesse Marks as designee for Maria De Cambra, Danielle Morrill, Representative Amy Paschal, Senator Dylan Roberts were present at roll call.

Senator Mark Baisley, and Hannah Parsons were excused.

Samuel Taussig and Representative Ron Weinberg arrived after roll call.

With 11 voting members present at roll call, a quorum was established.

2. Meeting Business

Approval of Agenda

- Ernesto Chavez moved to approve the meeting agenda. Mark Ferrandino seconded the motion. The motion was approved unanimously.

Approval of April 3, 2025 Board Meeting Minutes

- Heidi Humphreys moved to approve the minutes of the Board of Directors meeting held on May 1, 2025. Ernesto Chavez seconded the motion. The motion was approved unanimously.

3. Executive Overview - Ajay Bagal

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview, which included an outline of the main agenda items for the June Board meeting.

Director Bagal provided a brief summary of the recent customer satisfaction survey, which was very satisfactory. He also mentioned that SIPA is developing a strategy to introduce more small businesses into the SIPA portfolio.

Director Bagal thanked Chair Tony Gherardini for his service as the SIPA Board Chair over the past year.

4. Election of Board Officers

Chair Gherardini opened the floor to nominations for the SIPA Board of Directors Officer positions. The following nominations were made:

- Chair: Ernesto Chavez
- Vice-Chair: Hannah Parsons
- Secretary: Danielle Morrill
- Treasurer: Tony Gherardini

Jesse Marks moved to elect Ernesto Chavez as the Board Chair. David Edinger seconded the motion. The motion was approved unanimously.

Heidi Humphreys moved to elect Hannah Parsons as the Board Vice-Chair. Danielle Morrill seconded the motion. The motion was approved unanimously.

Jesse Marks moved to elect Danielle Morrill as the Board Secretary. Heidi Humphreys seconded the motion. The motion was approved unanimously.

Ernesto Chavez moved to elect Tony Gherardini as the Board Treasurer. Jesse Marks seconded the motion. The motion was approved unanimously.

5. Finance & Contracts Committee Recommendations

Mark Ferrandino presented the summary of the Finance & Contracts Committee meeting which was held on May 28, 2025. A copy of those documents have been placed in the Board Dropbox.

The committee reviewed and unanimously supported the FY 2024-2025 Budget Amendment, the FY 2025-2026 Budget, and the 2025-2026 Strategic Business Plan.

Derek Martinez, SIPA's Director of Financial Operations walked through the FY 2024-2025 Budget Amendment, the FY 2025-2026 Budget, and the 2025-2026 Strategic Business Plan in more detail. Dr. Catherine Kunst explained that the transfer of \$3.5 million is for a discretionary grant program. Dr. Kunst explained that the amount allocated to the Micro-Grant program has slightly increased since last year. If more funds are needed based on committee recommendations, a budget amendment can be brought to the Board.

- Mark Ferrandino moved to approve the FY 2024-2025 Budget Amendment. Ernesto Chavez seconded the motion. The motion was approved unanimously.
- Mark Ferrandino moved to approve the FY 2025-2026 Budget. Danielle Morrill seconded the motion. The motion was approved unanimously.
- Jesse Marks moved to approve the 2025-2026 Strategic Business Plan. Mark Ferrandino seconded the motion. The motion was approved unanimously.

6. Legal Update

Pursuant to Colorado Revised Statutes § 24-6-402 (4)(b), Chair Tony Gherardini moved that the Board of Directors move into executive session to discuss with SIPA's legal counsel confidential legal matters. Ernesto Chavez seconded the motion. The motion was approved unanimously.

The Board entered Executive Session at 12:2 p.m.

The public meeting resumed at 12:31 p.m.

7. Tyler Colorado Accessibility Update

Jerrold Roth, SIPA's Chief Technology Officer and Kate Polesovsky with Tyler Colorado provided an update on Tyler Colorado's Accessibility efforts. A copy of the presentation has been placed in the Board Dropbox.

Mr. Roth introduced Ms. Polesovsky, who explained that to date 51 updates have been deployed, 21 are planned for release, and 16 are currently in development. Updates currently in progress include VPATs for the Tyler Payments Platform, PayPort Application, and the [Colorado.gov](https://colorado.gov) CMS Platform. Continued compliance efforts include publishing updated VPATs, monthly/quarterly reports to SIPA on accessibility findings, continued collaboration with stakeholders, including SIPA, TAP (Colorado Technology Accessibility Program), and PUG (CMS Power Users Group), and regular updates to the SIPA Board of Directors.

8. SIPA Board Dashboard

Ajay Bagal, SIPA's Executive Director, and Derek Martinez, SIPA's Director of Financial Operations presented the SIPA Dashboard. A copy of the presentation has been placed in the Board Dropbox.

Mr. Martinez presented an overview of the financial health assessment. Revenue growth remains strong. Payment processing transactions have a year-over-year increase. Accounts receivable are current and in good standing. Operating expenses remain below budget.

Director Bagal reminded the Board that there is no July 2025 meeting. The Micro-Grant Board committee will meet in mid-July so that the Board can approve the award recommendations at the August 2025 board meeting. Director Bagal asked the Board for volunteers to serve on the Micro-Grant committee. Lastly, he reminded the Board that registration for the September 4, 2025 user conference at Empower Field is open.

9. Adjournment

There being no other business, the meeting was adjourned at 12:40 p.m.