



**SIPA Board of Directors
Minutes of Meeting
February 1, 2024
12:00 p.m. to 1:30 p.m.
Virtual meeting**

1. Call to Order

Chair Mark Ferrandino called the meeting to order via web conferencing at 12:06 p.m.

Roll call and determination of quorum was performed.

Ernesto Chavez, David Edinger, Mark Ferrandino, Tony Gherardini, Jason Harris, Heidi Humphreys, Jesse Marks, Hannah Parsons, and Samuel Taussig were all in attendance for roll call.

Senator Mark Baisley, Secretary of State Jena Griswold, Danielle Morrill, Senator Kevin Priola, Representative Brianna Titone, and Representative Ron Weinberg were excused.

With 9 members in attendance at roll call, a quorum was established.

2. Meeting Business

Approval of Agenda including Executive Session

- Hannah Parsons moved to approve the meeting agenda. The motion was seconded by Jason Harris. The motion was approved unanimously.

Approval of December 7, 2023 Board Meeting Minutes

- Tony Gherardini moved to approve the minutes of the Board of Directors meeting on December 7, 2023. The motion was seconded by Hannah Parsons. The motion was approved unanimously.

3. Executive Overview - Ajay Bagal

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview. Director Bagal began by welcoming our new board appointments, which include Executive Director Heidi Humphreys with the Department of Revenue, Executive Director Maria De Cambra with the Department of Local Affairs, and Executive Director Mark Ferrandino who is now serving the board in his capacity as the Executive Director of the Office of State Planning and Budget. Director Bagal then introduced Noah Kaplan as the newest member of the SIPA team. Noah is serving as the DGS Grant

Program Director. Director Bagal walked the Board through the agenda for today's meeting, including his performance review, a presentation from Tyler Technologies, an update on SIPA's customer engagement, and an overview of SIPA's supplier selection and contracting process.

4. Executive Director Performance Evaluation

Pursuant to Colorado Revised Statutes Sections 24-6-402(4)(b), (c) and (f), Mark Ferrandino moved that the Board of Directors move into executive session to discuss with SIPA's legal counsel personnel matters related to the Executive Director's evaluation and compensation. The motion was seconded by Jesse Marks. The motion was unanimously approved.

The Board entered Executive Session at 12:24 p.m.

Upon returning to the public meeting at 12:38 p.m., Hannah Parsons moved to approve the compensation package for Executive Director Ajay Bagal. The motion was seconded by Jason Harris. The motion was approved unanimously.

5. Tyler Technology Platform Accessibility Overview

Jerrod Roth, SIPA's Chief Technology Officer was joined by Drew Levanway, Account Director and Brian Anderson, Chief Technology Officer, both of Tyler Technologies to provide an overview of Tyler Technologies platform with regard to accessibility. A copy of the presentation has been placed in the Board Dropbox.

Elizabeth Proudfit with Tyler Technologies thanked SIPA for the opportunity to present today. Ms. Proudfit indicated that accessibility has always been an important aspect of Tyler Technologies business strategy, indicating that they have recently worked on similar initiatives in the state of California. She also indicated that additional resources will be added to assist in this important initiative in Colorado.

Mr. Levanway provided an overview of Tyler Technologies' activities around accessibility of the Colorado.gov platform through a multi-phased approach, as well as the activities with regard to their Engagement Builder migration and payment processing.

Mr. Anderson described the resources that are being deployed to meet accessibility compliance. He gave a high-level explanation of the timeframe for Tyler Technologies' accessibility compliance efforts.

Mr. Levanway provided a brief explanation of Tyler Technologies' communication plan, as well as an update on some recent, ongoing, and upcoming accessibility compliance activities.

Mr. Anderson explained what is next, including compliance-related issues, training, and reporting progress to SIPA.

Sam Taussig asked Tyler Technologies to give more detail on the priority of accessibility compliance activities underway. He also asked if Tyler Technologies needed any additional support from SIPA. Mr. Levanway indicated that Tyler

Technologies is very focused on high-occurrence items. Mr. Anderson explained that there are some nuances among the various aspects of accessibility based on the type of technology, which is something on which Tyler Technologies is placing an additional focus. With regard to support from SIPA, Tyler Technologies appreciates the importance of partnering with SIPA in its accessibility compliance efforts.

Ernesto Chavez asked if there is a similar approach for other services and products that are offered to smaller Colorado governments. Mr. Anderson and Ms. Proudfit explained that a similar approach is being taken at the corporate level, to best support local governments.

David Edinger asked what Tyler Technologies is seeing in other states with regard to accessibility. Mr. Anderson indicated that Colorado's approach with the legislature is very different from that of other states. Ms. Proudfit indicated that Colorado is providing a great example for other states.

Jason Harris applauded Tyler Technologies' proactive approach to accessibility.

6. SIPA Supplier Selection & Vetting Overview

Jerrod Roth, SIPA's Chief Technology Officer provided an overview of how SIPA vets and selects suppliers to add to its portfolio. A copy of the presentation has been placed in the Board Dropbox.

Mr. Roth provided some background about SIPA, including the governing statute and SIPA's statutory mission. He then described the various ways that a supplier is identified as a potential partner, explaining the evaluation criteria employed in determining if the supplier may be a good fit for SIPA's mission and to the SIPA portfolio. The supplier vetting process includes various steps, including pricing, financial health of the supplier, ability to obtain the necessary insurance requirements, and contracting negotiations. Once a supplier is identified as an appropriate and valuable option for SIPA's portfolio, including contract execution having been performed, the supplier is invited to meet with SIPA to discuss sales and marketing activities, along with accounting and operations alignment.

Ernesto Chavez expressed his appreciation of SIPA's willingness to look at new products and partner with new suppliers.

7. Customer Engagement

Duane Tucker, SIPA's Customer Success Director presented an update on customer engagement. A copy of the presentation has been placed in the Board Dropbox.

Mr. Tucker provided a list of the categories within SIPA's supplier portfolio. He further gave an update on recently added SIPA customers and an update on the products and services they are procuring through SIPA. This includes the City and County of Denver, RTD, Vail Police Department, Eagle County ECO Transit, Aurora Public Schools, Jeffco Schools, Bridges of Colorado, and the Department of Corrections. Mr. Tucker also provided an update on current opportunities that SIPA is exploring, which are representative of local government, education, and state government.

Mr. Taussig asked what SIPA is hearing from state and local governments regarding what they might need that is not currently offered in SIPA's portfolio. Mr. Tucker indicated that customers have expressed an interest in Artificial Intelligence and Cyber Security. Mr. Tucker further indicated that SIPA is trying to add a more robust pricing structure to better accommodate various levels of governments and their budgets. Mr. Taussig further asked if SIPA has spoken to other states around their initiatives with regard to Artificial Intelligence. Director Bagal shared that SIPA has contacts across the country and has spent some time trying to connect with them and SIPA's supplier partners to better understand what other states may be doing. He also mentioned that SIPA is trying to work with a third party to provide an informational session to SIPA staff so that they can better understand Artificial Intelligence.

8. Board Dashboard Presentation

Ajay Bagal, SIPA's Executive Director and Derek Martinez, SIPA's Director of Financial Operations presented the SIPA Dashboard. A copy of the presentation has been placed in the Board Dropbox.

Due to time constraints, Director Bagal moved directly to the next steps. SIPA is preparing to present its annual report to the Joint Technology Committee in the coming weeks. SIPA will formalize the DGS Grant Program and will ask for volunteers to serve on the DGS Grant Program Committee. SIPA will continue to work with Tyler Technologies on their risk assessment. SIPA will focus on its own website accessibility compliance. Lastly, the Board Finance Committee Meeting will be meeting in the next few months. Prior to doing so, a new member needs to be appointed to that committee to fill a vacancy.

9. Adjournment

There being no other business, the meeting was adjourned at 1:33 p.m.