



**SIPA Board of Directors
Minutes of Meeting
December 4, 2025
12:00 p.m. to 1:30 p.m.
Virtual meeting**

1. Call to Order

Chair Ernesto Chavez called the meeting to order via web conferencing at 12:03 p.m.

Ernesto Chavez, Mark Ferrandino, Tony Gherardini, Jason Harris as designee for Colorado Judicial Branch, Megan Tanis as designee for Heidi Humphreys, Andrew Kline on behalf of Secretary of State Jena Griswold, Jesse Marks as designee for Maria De Cambra, Representative Amy Paschal, Senator Dylan Roberts, and Samuel Taussig were present at roll call.

Senator Mark Baisley, David Edinger, Danielle Morrill, Hannah Parsons, Representative Ron Weinberg were excused.

With 10 voting members present at roll call, a quorum was established.

2. Meeting Business

Approval of Agenda

- Tony Gherardini moved to approve the meeting agenda. Mark Ferrandino seconded the motion. The motion was approved unanimously.

Approval of November 6, 2025 Board Meeting Minutes

- Jason Harris moved to approve the minutes of the Board of Directors meeting held on November 6, 2025. Tony Gherardini seconded the motion. The motion was approved unanimously.

3. Executive Overview - Ajay Bagal

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview.

Director Bagal welcomed everyone to the final SIPA Board Meeting of 2025. He thanked all current and past board members, state and local government customers, SIPA's supplier partners, and the SIPA team for a great year. He then provided an overview of the meeting's agenda, which included Tyler Colorado's quarterly accessibility update and an update on the ongoing procurement for a Content Management System.

4. Tyler Colorado Quarterly Accessibility Update

Drew Levanway of Tyler Colorado provided an update on their accessibility efforts. A copy of the presentation and supporting documentation has been placed in the Board Dropbox.

Mr. Levanway explained that there have been 45 updates since October, 31 items in development, and 13 in queue for the next quarter. Continued compliance efforts include the development of an accessibility dashboard, regular reports to SIPA for ongoing findings, continued work with accessibility stakeholders and groups within state agencies and local governments to collaborate on future accessibility work, and regular updates to the SPA board.

5. Update on the CMS

Kara Finch, SIPA's Contract Manager and Legislative Liaison provided an update on the Invitation to Negotiate (ITN) for a Content Management System and Application Services. The ITN was released in August with responses submitted by October 31, 2025. The evaluation committee is evaluating proposals. Evaluations should be complete in December before selecting finalists for due diligence and final negotiations. SIPA plans to have the contract executed sometime in January 2026.

6. SIPA Board Dashboard

Ajay Bagal, SIPA's Executive Director, and Derek Martinez, SIPA's Director of Financial Operations presented the SIPA Dashboard. A copy of the presentation has been placed in the Board Dropbox.

Mr. Martinez provided a financial overview for the period ending October 2025. Revenue was higher than budget due to an increase in revenues from services with Tyler Colorado. Operating expenses remain under budget through October 2025. Accounts receivable remains current. Payment processing transactions have a slight decrease over last year.

Director Bagal reminded the board that there will be no meeting in January. The next Board meeting will be held on February 5, 2026. That meeting will cover an update on the Tyler Colorado Security Assessment and a voluntary SIPA Cyber Health Assessment.

7. Adjournment

There being no other business, the meeting was adjourned at 12:24 p.m.