



**SIPA Board of Directors
Minutes of Meeting
August 7, 2025
12:00 p.m. to 1:30 p.m.
Virtual meeting**

1. Call to Order

Chair Ernesto Chavez called the meeting to order via web conferencing at 12:02 p.m.

Senator Mark Baisley, Ernesto Chavez, Jesse Marks as designee for Maria De Cambra, David Edinger, Meghan Tanis as designee for Heidi Humphreys, Danielle Morrill, Hannah Parsons, Senator Dylan Roberts, and Samuel Taussig were present at roll call.

Mark Ferrandino, Representative Amy Paschal, and Representative Ron Weinberg were excused.

Tony Gherardini, Jason Harris as designee for Colorado Judicial Branch, and Andrew Kline on behalf of Secretary of State Jena Griswold arrived after roll call.

With 9 voting members present at roll call, a quorum was established.

2. Meeting Business

Approval of Agenda

- Jesse Marks moved to approve the meeting agenda. Hannah Parsons seconded the motion. The motion was approved unanimously.

Approval of June 6, 2025 Board Meeting Minutes

- David Edinger moved to approve the minutes of the Board of Directors meeting held on June 6, 2025. Hannah Parsons seconded the motion. The motion was approved unanimously.

3. Executive Overview - Ajay Bagal

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview.

Director Bagal announced that new partner applications with funding support from SIPA have launched, including one related to HB25-1038 and one assisting with utility billing. He also gave an overview of this year's Micro-Grant program. Lastly, Director Bagal announced that over 500 attendees have registered for the User Conference.

4. Micro-Grant Committee Recommendations

Boardmember Sam Taussig and Kara Finch, SIPA's Contract Manager and Legislative Liaison

provided an overview of the 2025-2026 Micro-Grant program and committee recommendations for awards. A copy of the presentation and supporting documentation has been placed in the Board Dropbox.

The Micro-Grant committee, composed of Ernesto Chavez, Danielle Morrill, and Sam Taussig, recommended awarding 42 applications for \$255,812.31. SIPA received 168 applications for a total of \$1,292,244 in funding requests. The committee further recommended that the Board approve a budget adjustment to allow for an additional \$5,812.31 to allow for the recommended funding, which exceeded the FY2025-2026 Micro-Grant program budget of \$250,000.

Sam Taussig moved to approve the Micro-Grant committee's recommendation to make a budget amendment for the FY2025-2026 Micro-Grant program from \$250,000 to \$255,812.31 and to award that amount to the 42 recommendations applications. David Edinger seconded the motion. The motion was approved unanimously.

5. CMS Pilot Program

Pursuant to Colorado Revised Statutes § 24-6-402 (4)(e), Chair Ernesto Chavez moved that the Board of Directors move into executive session to discuss contract strategy with SIPA's legal counsel. Jesse Marks seconded the motion. The motion was approved unanimously.

6. Legal Update

Pursuant to Colorado Revised Statutes § 24-6-402 (4)(b), Chair Ernesto Chavez moved that the Board of Directors move into executive session to discuss with SIPA's legal counsel confidential legal matters. Senator Mark Baisley seconded the motion. The motion was approved unanimously.

The Board entered Executive Session at 12:29 p.m.

The public meeting resumed at 12:51 p.m.

Upon return to the public meeting, Hannah Parsons moved to issue an Invitation to Negotiate for Content Management Services. Tony Gherardini seconded the motion. The motion was approved unanimously.

7. SIPA Board Dashboard

Ajay Bagal, SIPA's Executive Director, and Derek Martinez, SIPA's Director of Financial Operations presented the SIPA Dashboard. A copy of the presentation has been placed in the Board Dropbox.

Mr. Martinez updated the Board, providing the Board with details of a soft 2024-2025 fiscal year-end close. SIPA's operational expenses came in below budget for the FY2024-2025 budget. Payment processing increased 10.5% in FY2024-2025.

Director Bagal reminded the Board that the User Conference is scheduled for September 4th at Empower Field, where the Board will meet for the September board meeting. Micro-Grant awards will be issued at the User Conference. The Contracts and Finance Committee will meet soon to review the Board's Financial Policies.

8. Adjournment

There being no other business, the meeting was adjourned at 12:57 p.m.