



**SIPA Board of Directors
Minutes of Meeting
August 1, 2024
12:00 p.m. to 1:30 p.m.
Virtual meeting**

1. Call to Order

Vice-Chair Ernesto Chavez called the meeting to order via web conferencing at 12:06 p.m.

Senator Mark Baisley, Ernesto Chavez, William Chumley as designee for David Edinger, Jason Harris as designee for Colorado Judicial Branch, Hannah Parsons, Samuel Taussig, Representative Brianna Titone, and Representative Ron Weinberg were all in attendance at roll call. Mark Ferrandino and Heidi Humphreys joined the meeting after roll call.

Senator Mark Baisley, Tony Gherardini, Secretary of State Jena Griswold, Jesse Marks as designee for Maria De Cambra, Danielle Morrill, and Senator Kevin Priola were excused.

With 8 members in attendance at roll call, a quorum was established.

Approval of Agenda

- Representative Ron Weinberg moved to approve the meeting agenda. Hannah Parsons seconded the motion. The motion was approved unanimously.

Approval of June 6, 2024 Board Meeting Minutes

- Representative Brianna Titone moved to approve the minutes of the Board of Directors meeting on June 6, 2024. Representative Ron Weinberg seconded the motion. The motion was approved unanimously.

2. Executive Overview - Ajay Bagal

Ajay Bagal, SIPA's Executive Director, presented his Executive Overview, which included an update on GovGrants program. Grant awards may be announced at the User Conference. Tyler Technologies will provide an update on their platform accessibility project. Tyler Technologies leadership will be participating in a business review with SIPA leadership in the coming days. Kara Finch and Sam Taussig will present the Micro-Grant committee recommendations. Duane Tucker will provide a customer engagement update.

3. Tyler Technology Platform Accessibility Project Update

Drew Levanway, Account Director at Tyler Technologies was joined by Brian Anderson, Chief Technology Officer at Tyler Technologies, and Jerrod Roth, SIPA's Chief Technology Officer, to provide an update on the Tyler Technologies platform accessibility initiative. A copy of the presentation has been placed in the Board Dropbox.

Mr. Levanway led the update on the activities that have been completed since the last update, the activities that are planned to occur between the board meeting and the next update, the risks and issues that have arisen, and Tyler Technologies' compliance plans.

The Colorado CMS Accessibility project is currently in the Compliance Updates Phase. The overall project is 99.7% complete. Major accomplishments are the continued development of automated, manual scans and user findings to be moved to production. Tyler Technologies received a Voluntary Product Accessibility Template (VPAT) from Level Access, an independent third party for the Colorado.gov platform. Tyler continues to present monthly updates to the OIT Technology Accessibility Program (TAP) team. The Final Review Phase has been completed. Tyler Technologies has also established monthly accessibility releases going forward as part of the software development lifecycle across Tyler Technologies DGS services. Upcoming code deployments are scheduled for August 5th and August 19th. Additional deployments will be scheduled as needed.

Tyler Technologies will discuss VPAT findings with the Board at its September meeting. Going forward, Tyler Technologies will provide quarterly updates, as needed.

4. Micro-Grant Committee Recommendations

Kara Finch, SIPA's Contract Manager and Legislative Liaison and SIPA Board member Sam Taussig presented the Micro-Grant Program Award Recommendations. A copy of the presentation has been placed in the Board Dropbox.

This year, 107 grant applications were submitted and rated, totaling \$712,966 in requested funding. SIPA's budget provides \$200,000 in funding. Of the 107 applications, 35 ranked in the top tier, totaling \$202,956. Staff recommended awarding the 35 top-tier applications, with minor adjustments to two applications, for a total of \$194,956 recommended funding.

The Micro-Grant Committee met to discuss the SIPA staff recommendation and agreed to include four of the middle-tier applications in its recommendation. Those four applications are related to accessibility.

Sam Taussig moved the Board to approve the Micro-Grant Committee's Recommendation to award 39 applications totaling \$215,502. Jason Harris seconded the motion. The motion was approved unanimously.

Representative Titone moved the Board to approve a budget increase of \$15,502 to allow for the recommended Micro-Grant awards. Hannah Parsons seconded the motion. The motion was approved unanimously.

5. Customer Engagement Update

Duane Tucker, SIPA's Customer Success Director, presented an update on the customer experience. A copy of the presentation has been placed in the Board Dropbox.

Mr. Tucker updated the Board on a number of recently closed opportunities, current opportunities, and new customers. He also provided an update on the regional workshops. To date, North Metro and Central Mountain workshops have occurred. Upcoming ones will take place in the Denver Metro Area, the Eastern Plains, and Southern Colorado.

6. SIPA Board Dashboard Presentation

Ajay Bagal, SIPA's Executive Director, and Derek Martinez, SIPA's Director of Financial Operations presented the SIPA Dashboard. A copy of the presentation has been placed in the Board Dropbox.

Mr. Martinez provided a financial overview for the full fiscal year, explaining strong revenue growth, stable payment processing transactions, current accounts receivables, and operating expenses within or below budgeted amounts. Mr. Martinez highlighted an increase of contracts that ran through our accounting software over the last fiscal year, which demonstrates the success of SIPA's efforts in customer engagement.

7. Adjournment

There being no other business, the meeting was adjourned at 12:58 p.m.